

# OneLibrary Consortium Bylaws

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## Article I--Name

The name of this organization shall be the OneLibrary Consortium.

## Article II--Status and Mission

The OneLibrary Consortium is a non-profit, educational organization. The OneLibrary Consortium operates to promote library and information service in the state of Nebraska and cooperation among all types of Nebraska libraries and organizations concerned with library and information service.

## Article III--Membership

### Section 1.

Any type of library with mutual interest in the OneLibrary Consortium may be considered for membership upon signing the OneLibrary Memorandum of Understanding.

### Section 2.

For each library, the library director or transitory library director shall be the representative holding voting rights.

### Section 3.

Any library choosing to leave the OneLibrary Consortium agrees to:

- a. Use SIRSIDYNIX to remove their holdings from the joint catalog; and
- b. Pay the cost of removing their holdings from the joint catalog

## Article IV – Board of Directors

The Board of Directors is made up of each representative (one member from each library) with voting rights.

## Article V—Officers

### Section 1.

The elected officers of the One-Library Consortium shall be President, Vice-President/President-Elect, and Secretary. The office of Treasurer will be appointed.

## **Section 2.**

### **The President shall:**

- a. preside over all meetings of the OneLibrary Consortium Council.
- b. appoint all standing and ad-hoc committees.
- c. serve as ex-officio member of all committees.
- d. generate notices of all regular meetings and any special meetings.

## **Section 3.**

### **Vice-President/President-Elect shall:**

- a. act as the President during the President's absence,
- b. become President at the completion of the term as Vice-President/President-Elect,
- c. assume the office of President, if that office is vacated, for the incomplete term
- d. in consultation with the President, the Vice-President/President-Elect and Finance Committee may formulate the proposed budget for the next fiscal year by December 31<sup>th</sup> of each year.
- e. perform additional duties as assigned by the President.

## **Section 4.**

### **The Secretary shall:**

- a. take minutes of all meetings of OneLibrary Consortium,
- b. serve as resource person to the President and the Council in questions relating to prior actions of the Consortium through consultation of Minutes, Treasurer's Reports, and other official papers of the Consortium.

## **Section 5.**

### **The Treasurer shall:**

- a. Be the first point of contact for all Sirsi invoices
- b. Receive the annual invoices and calculate the established payment ratios and submit invoices to consortium members
- c. Be the point of contact between the Consortium and the Nebraska Library Commission for funds held by the Commission for individual members;
- d. Be responsible for informing the Nebraska Library Commission when to send out annual membership invoices.

## **Article VI-- Election of Officers**

### **Section 1.**

All officers shall be elected at the annual meeting held in June, in even-numbered years, to serve a two year term.

### **Section 2.**

A majority of the legal votes cast constitutes election.

### **Section 3.**

Should a vacancy occur in the office of President, Vice-President/President-Elect shall assume the office immediately for the balance of the term. In case of vacancies in both positions, there will be a special election to elect a President and a Vice-President/President-Elect.

### **Section 4.**

Should a vacancy occur in any elective office, the President shall recommend an interim officer, to serve until such position can be filled either by annual election through regular procedures or by special election.

### **Section 5.**

Should any officer fail to attend two consecutive meetings of the Consortium without excused absence and/or of Committees on which he/she holds major responsibility, that officer may be removed from office by majority vote of the Council at the next regularly-scheduled Council meeting. Replacement of the officer so deposed will be by appointment by the President, in consultation with the Executive Committee, of an interim officer, who shall serve until such position can be filled by annual election through regular procedures.

### **Section 6.**

The OneLibrary Board may contract in the name of the OneLibrary Consortium.

## **Article VII--Meetings**

### **Section 1.**

Meetings of the Consortium shall be open to all Consortium members. Voting is limited to the library directors or their official alternate as designated by that library's director.

### **Section 2.**

Meetings of the Consortium Board of Directors shall be called on a quarterly basis beginning with the June meeting and followed by the September, December, and March.

### **Section 3.**

Special membership meetings shall be called by the President when requested by 2 or more members, provided that one week's notice is given to the membership prior to the scheduled date of the meeting.

## **Article VIII—Billing Structure**

### **Section 1.**

The treasurer will provide billing information to the Nebraska Library Commission for each member library. Each member library will continue to contribute until they reach the minimum of \$10,000 in each member's contingency fund at the Commission. This funding is used for training, and other services or equipment needed for enhancements.

### **Section 2.**

All libraries with holdings in the OneLibrary Consortium union catalog at the time of the annual SIRSIDYNIX billing will be responsible for their prorated share of the cost. Any library leaving the OneLibrary Consortium during the contract year will be billed for the cost of removing their holdings from the union catalog.

## **Article IX--Quorum**

Those in attendance, both onsite and via IP constitute a quorum at any membership meeting. Vote accepted by simple majority.

## **Article X--Amendments**

These bylaws may be amended by a two-thirds of the membership vote.

Revised: September 10, 2021

Revised: September 20, 2019

Revised: June 16, 2016

Revised: June 17, 2011

Originally Adopted: January 9, 2004